



NWPMA Condition Survey Committee Meeting
Minutes
January 22, 2004

Attendees:

Bill Whitcomb – City of Vancouver

Lee Rawlings – City of Kennewick

Larry Frostad – Island County

Derald Christensen – Measurement Research Corporation

Bob Brooks – WST2 Center

Eric Edwards – Pierce County

Bill Wills – Clark County

- ❖ The meeting was called to order by Bill Whitcomb at approximately 10:05 am
- ❖ This committee began meeting again for the first time this year. Bill Whitcomb started with an overview of the purpose of the committee and what the committee wants to accomplish. The committee then reviewed the “NWPMA Survey of Estimated Distress Extents Needed to Trigger Maintenance & Repair Activities” form. This form is being developed to document the decision making process for local agency visual distress analysis used to trigger M&R activities and further recommend to the general membership how the M&R trigger thresholds should be adjusted.
- ❖ After reviewing the form the committee then began the process of filling out the form to determine if further changes were needed and to provide an example for presentation to the full committee as they complete the form. The committee started filling out Diagrams 2 & 3 and determined that some re-wording was needed to clarify the forms intent.
- ❖ After some discussion a final method for completing the form was settled on. Derald Christensen suggested an alternate design for the diagrams and the committee thought this change helped in understanding the intent of the diagrams and made completion easier.
- ❖ The committee then began the process of filling out the extent request form and determined some re-wording changes were needed.
- ❖ The committee completed filling in extents for all the distresses listed on the form and this will be used as the example.
- ❖ The committee then adjourned. Derald Christensen will make the recommended modifications to the forms and the committee will again meet on March 4, 2004 at CRAB to review these changes before the Spring Conference.